

# **CLINTON COUNTY BOARD MEETING**

## **April 18, 2016 – 7:00pm**

Robert Fix, Chairman

Lavern Holtgrave, Vice Chairman

### **1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE**

### **2. CALL TO ORDER**

Sheriff, Doug Maue, called the meeting of the Clinton County District Board to order at 7:00pm on April 18, 2016.

### **3. ROLL CALL OF MEMBERS**

Present: Fix, Heiligenstein, Him, Holtgrave, Johnson, Kreke, Nordike D, Nordike K, Rakers, Richter, Simpson, Sullivan, Taylor and Wessel. Absent: Cain

### **4. RECOGNITION OF VISITORS AND GUESTS**

### **5. APPROVAL OF MINUTES**

Motion – Holtgrave made a motion to approve the minutes from the March 21, 2016 meeting. Taylor seconded the motion. Motion Carried.

### **6. REPORTS AND COMMUNICATIONS**

### **7. PUBLIC MAY APPROACH THE BOARD**

a. Pam Bird from SAFE spoke about their free and confidential services. They serve 9 counties to try and eliminate sexual assault. These include St Josephs Hospital and the Police Departments, as well as every school in Clinton County. They have a 24 hour hotline. Bird introduced one of the counselors, Maria, from SAFE, who has been with the program for 18 years. County Clerk, Mary Rakers read the Proclamation for April as Sexual Assault and Child Abuse Awareness Month.

i. Motion – Proclamation 2016-4-17 for April as Sexual Assault and Child Abuse Awareness Month  
Sullivan made a motion to approve the proclamation. Him seconded the motion.  
Motion Carried.

b. Larry Peppenhorst, Deputy Chief of Carlyle Fire Protection District and Superintendent of the Carlyle Street Department spoke to the board supporting the request to reappoint Rolfingsmeyer to the Carlyle Fire Protection District. Peppenhorst said Rolfingsmeyer has had 35 years as a fireman and 12 years as a trustee. He was also the former Superintendent of the Carlyle Street Department and has the experience in budgeting. Peppenhorst said he believes Rolfingsmeyer does a great job and makes decisions with the best interest of the department.

## **8. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS**

- a. Motion - Annual Report from Randy Brandmeyer for Probation Office  
Holtgrave made a motion to approve the report. Him seconded the motion. Motion Carried.

## **9. STANDING COMMITTEES**

- a. Zoning/Subdivision Committee

### **1. Zoning Report – Joyce Lucas**

- i. Motion – Dorothy Loepker’s First Subdivision

Richter made a motion for a roll call vote. Wessel seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- ii. Motion – Cy Schnier First Subdivision

Taylor made a motion for a roll call vote. Him seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- iii. Motion – Lake Kamp Subdivision

Sullivan made a motion for a roll call vote. Richter seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- iv. Motion – First Addition to J.R. Subdivision

Him made a motion for a roll call vote. Wessel seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- b. Economic Development/Enterprise Zone

Rakers reported Jay Donnelly informed the committee that all is well with the Enterprise zone. The final awarding for the National Geospace Intelligence Agency has been moved to May or June. The meetings are ongoing for the Carlyle Lake 50<sup>th</sup> Anniversary Celebration.

- c. Tourism Committee

Sullivan reported they have a meeting on the 20<sup>th</sup> at the Cahokia mounds.

- d. Environmental Concerns/Unincorporated/Solid Waste

No Report.

- e. Assessment Committee

Kreke reported the aerial photography is completed. The bill sent by Sidwell was authorized to pay half of the invoice this fiscal year and the rest next fiscal year.

f. Insurance/ICIT

Richter reported the committee had a special meeting at the end of March to go over the renewal for the health insurance new contract year as well as calculated and set the new rates for dependents for health care coverage. Dependent cost for the new contract year will be about a 5% increase. The employees health care costs are coming out of their payroll that is set by the bargaining agreements. The new rates would increase the spousal rates to \$398.20 monthly, child rates to \$310.60 monthly, and family coverage to \$708.80. Those were all calculated using the most recently complete 12 months of information for medical and prescription and dividing those numbers by the number of lives on the plan. Richter gave the monthly insurance report for March at \$119,546.08 for claims and monthly fees, making March the third highest of the eleven complete months in the contract year. The current plan year is lower than the most recent plan year by \$37,000 through the first eleven months. Richter reported both medical and pharmacy claims are both lower. The first four months of the fiscal year for employee benefits line item budget report was \$1900, or .15%, over budget without reimbursements. With reimbursements, the line item is \$96,000, or 6.9%, under budget. Fund 025 liability fund balance showed a decrease of \$41, 156.95 due to a payment that was made for a claim under the former ICIT plan. Fund 016 workers compensation fund balance is unchanged. Richter said the committee has voted and is recommending renewing with IPMG, as third party administrator for our health insurance plan, as well as continuing the professional services agreement with Bill Schmaltz, with Einstein Consulting. Schmaltz approached the board and spoke about the renewal plan. Schmaltz reported there was a reduction coming into the new contract year due to the insurance committee deciding to take a higher self- insured position going from a deductible of \$40,000 to \$45,000. This will result in a lowering of the fixed cost of \$23,674. Richter explained with the past trend the committee felt this would be a comfortable level at \$45,000 and would also lower the annual fixed cost. Schmaltz said he would like to attend the meeting next month because it will complete 12 months of the plan. He would like to give a full report at that time. Schmaltz said there is a very good report of savings. Richter reported Schmaltz started the renewal meetings with employees today.

1. Motion – IPMG renewal – Jack Abbott

Richter made a motion for a roll call vote. Wessel seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

2. Motion – Einstein Consulting Renewal – Bill Schmaltz

Richter made a motion for a roll call vote. Holtgrave seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

3. Motion – Employee and Dependents Health Insurance Rates

Richter made a motion for a roll call vote. Taylor seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes);

Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

g. Facilities Committee

Duane Nordike reported the committee met on April 7<sup>th</sup>. Cheryl Roberts with Serpentine Web Solutions gave a web design proposal introducing WordPress, which would allow each office have configurations of their own basic web site. The Circuit Clerk's office is currently using the system. The committee decides to keep the website as is and allow any office who may want to follow the Circuit Clerk's office to do so at that offices' expense. The jail lighting is complete in the jail annex. He Sheriff's office is in the planning stages. The storage room is being cleared out and moved to the basement in the Highway Department building. Bid documents for the courthouse will be done next month. May 5<sup>th</sup> is the next committee meeting.

h. County Farm Committee

Wessel reported Don Dieters has 2 quotes for boxes on his truck which house the animals when he catches them. Luebbers Welding bid was at \$5200. JW Welding bid was \$2600. The committee decided to go with JW Welding. The first installment from Diekemper farms is due this month. The next installment will be due in 6 months.

i. Education Committee

No Report.

j. Veterans Committee

No Report.

k. Finance/Health/Revolving Loan Committee/General Services/Judiciary

Rakers reported the committee voted and approved to have Duane Nordike pursue bids on the pavilion, which would be maintenance free, on the courthouse grounds. Some of the money will be coming out of the wellness fund.

1. Treasurer's monthly report

i. Motion - Approval Of Monthly Budget And Financial Report

Rakers made a motion to approve the monthly budget and report. Him seconded the motion. Motion Carried.

ii. Motion – Ordinance 1-4-2016 – Cable Customer Protection Law

Rakers made a motion for a roll call vote. Heiligenstein seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

iii. Motion – Ordinance 2-4-2016 – Cable/Video Service Provider Fee

Rakers made a motion for a roll call vote. Holtgrave seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

iv. Motion – Ordinance 3-4-2016 – County Code Adoption

States Attorney, John Hudspeth, stated this motion would include consultation with the States Attorney for any scrivener's errors to be fixed.

Rakers made a motion for a roll call vote. Keith Nordike seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

l. Law Enforcement/EMA/Welfare/Safety/Liquor

Sullivan thanked Jim Rakers and Keith Nordike for their work on the inspection of the emergency unit we are proposing to buy with no tax payers money, but a grant. The emergency vehicle will be used by EMA and the Sheriff's Department. Rakers reported the vehicle they are looking to purchase is a 2003 Allegra RV for EMS to be used for disasters and special events in the amount of \$34,900. The funds will come from last year's budget, grant money and this year's budget. Chairman Fix said this RV will be used throughout the county in all communities as a command center, especially for disasters, for emergency personnel, law enforcement and fire departments.

1. Motion – EMA Control Center RV

Sullivan made a motion for a roll call vote. Him seconded the motion.

Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

m. Road and Bridge Committee

1. County Engineer, Dan Behrens, gave his monthly report

Behrens reported Mike Maedge got the bid for the County's emulsion, Don Anderson got the cutback oil and Marathon Ashland Petroleum got the bid for the asphalt mix. The low bidder for the hot mix asphalt was Christ Bros out of Lebanon. The petition received for Brookside Township from the Road Commissioner, Corey Kleiboeker, for 50% match from the county's bridge fund for the replacement of a drainage structure on College Road total projected cost is \$14,000. The St Rose Road resurfacing project will be bid Friday in Springfield. The project should begin around June 1<sup>st</sup>. Some summer projects will include some work in Breese on Walnut Street. The concrete will be more than \$30,000 so the bids will be accepted in May. The work on Emerald Road bridge will start next week on April 25<sup>th</sup>.

i. Motion – Resolution 2016-4-16 Agreement with Village of Albers for Improvement of County Highway in Albers

Richter made a motion to approve the resolution. Rakers seconded the motion. Motion Carried.

ii. Motion – Resolution 2016-4-14 for County 2016 MFT Road Oil Letting

Keith Nordike made a motion for a roll call vote. Sullivan seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes);

Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- iii. Motion – Resolution 2016-4-13 for County 2016 MFT Hot Mix Asphalt Letting Holtgrave made a motion for a roll call vote. Wessel seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.
- iv. Motion – Resolution 2016-4-12 To Approve A Petition From Brookside Township Road Commissioner For 50% Match From The County's Bridge Fund For Replacement Of Drainage Structure On College Road Keith Nordike made a motion for a roll call vote. Simpson seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

## **10. SPECIAL COMMITTEES**

- a. 708 Mental Health Board/Area Agency on Aging Taylor said he had no report on the 708 Mental Health Board. The Area On Aging committee met on April 6<sup>th</sup>. The advisory council had sent their review of recommendations for the planning committee to approve the funding for the next fiscal year.
- b. County Health Taylor reported they may have a recommendation in the future for one acre lots to not have geothermal due to the concern of proper drainage.
  - 1. Motion - Health Department Monthly Report Taylor made a motion to approve the monthly report. Him seconded the motion. Motion Carried.
- c. GIS Committee Taylor reported the committee met on April 5<sup>th</sup>. All the bills were in order. The next meeting will be May 3<sup>rd</sup>.
- d. 911 Committee Nordike reported the committee discussed the 911 funds still owed to the board. The last payment received was in August of last year for \$19,400 for wireless and \$2200 in December for wire lines. The state still owes \$142,000.
- e. UCCI Sullivan reported the next meeting is May 23<sup>rd</sup>.
- f. Personnel/Labor Committee Heiligenstein reported at the last board meeting the last contract was approved. They are currently working with labor attorney Chris Walters to draft an employee handbook that is consistent with our collective bargaining agreements. There is an arbitration date set for July 21<sup>st</sup> for vacation time and whether it should be accessible on a calendar year or hiring dates.

**11. APPROVAL OF ACCOUNTS PAYABLE**

Sullivan made a motion for a roll call vote. Taylor seconded the motion. Cain (Absent); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

**12. COMMUNICATIONS AND PETITIONS**

**13. UNFINISHED BUSINESS**

**14. MISCELLANEOUS BUSINESS**

**15. NEW BUSINESS**

- a. Motion – Appointment – Ronald Rolfingsmeyer or David Caplinger – Carlyle Fire Department (One Opening)

Chairman Fix addressed the appointment of Ronald Rolfingsmeyer and David Caplinger. Both men submitted a request for the appointment, but there is only one opening for a trustee on the Carlyle Fire Department. Fix said he received letters of recommendation from the two trustees that are currently on the fire district which recommended the appointment go to Ronald Rolfingsmeyer. Fix said he would like to see the Carlyle Fire Department have a 5 man board rather than a 4 man board to help with these kinds of situations. Fix asked if anyone had any additional comments. Rakers said it is hard to make a decision of whom to appoint, and in the future also suggested the department take the necessary actions to become a 5 man board. Duane Nordike said they are both good families and wishes the fire department the best and would also like to enforce a 5 man board. Sullivan said he knows Rolfingsmeyer and believes he should keep his current position. Wessel said he also knows both families and has heard there is talk of conflict of interest due to Rolfingsmeyer's son, Kevin, also being on the Carlyle fire district board. Wessel said he has known Rolfingsmeyer most his life and knows he would do what is best for the fire department and would not play favoritism because it is his son. Holtgrave made a motion to ratify the Chairman's appointment of Ron Rolfingsmeyer. Heiligenstein seconded the motion. Motion Carried.

- b. Motion – Appointment – Tom Luebbers – Trustee for Aviston Fire Protection District  
Richter made a motion to approve the appointment. Taylor seconded the motion. Motion carried.

- c. Motion – Appointment - Chris Rivera – Member of the Board of Health  
Taylor made a motion to approve the appointment. Heiligenstein seconded the motion. Motion carried.

- d. Motion – Appointment - Stephanie Pitts – Member of the Board of Health to replace Bruce Newmaster  
Holtgrave made a motion to approve the appointment. Him seconded the motion. Motion carried.

- e. Motion – Appointment – Gail Schurmann – Member for the Board of Review  
Wessel made a motion to approve the appointment. Kreke seconded the motion. Motion carried.

- f. Motion – Appointment – Nick Wessel – Trustee for St Rose Fire Protection District



Sullivan made a motion to approve the appointment. Taylor seconded the motion.  
Motion carried.

**16. ADJOURNMENT UNTIL MONDAY, MAY 16, 2016**

Rakers made a motion to adjourn until Monday, May 16, 2016. Taylor seconded the motion. Motion Carried.

ATTEST:

A handwritten signature in cursive script that reads "Mary Rakers". The signature is written in dark ink and is positioned above a horizontal line.

Mary Rakers  
County Clerk & Recorder